The City of Auburn, CA

invites your interest for the position of

Fire Chief
The City and Region
Renowned for its natural beauty and outstanding quality of life, the City of Auburn is seeking a dynamic and accomplished Fire Chief to take the reins of one of the State's most historic Fire Departments'. Majestic views of the American River Canyon, vistas of the Sierra Nevada Mountains, wooded hills and ravines, and streams winding through small valleys characterize the gorgeous location of this community. Auburn's 7.5 square miles are home to an enlightened, diverse, and civic-minded population of approximately 14,070 people.

Located at the crossroads of Interstate 80 and Highway 49, Auburn is the County Seat of Placer County as well as the home of the California Welcome Center. The City is located in the western foothills of the Sierra Nevada Mountain Range at elevations between 1,000 and 1,500 feet above sea level, Auburn's location provides the advantage of being above the valley fog and below the Sierra snow line.

Emerging from the Gold Rush Era as a community with a strong history, Auburn serves as a growing economic center as well as a hub for a vast array of adventure and tourism opportunities. Auburn is situated 800 vertical feet above the confluence of the North and Middle Forks of the American River. Home to the Auburn State Recreation Area, Auburn has become known as the 'Endurance Capital of the World.' Residents have a love for the outdoors and enjoy an array of recreation activities in Auburn and Placer County that are abundant all year long and range from hiking and biking, horseback riding, river rafting, to snowshoeing and skiing.

The Auburn Municipal Airport services approximately 200 aircraft daily bringing many visitors and business leaders to the area. The Auburn Airport Business Park has attracted and fostered impressive business success. World leading entrepreneurs in avionics, electronics manufacturing, and bioscience research, as well as regional distributors, energy developers, and motion picture producers have been attracted to this convenient and professional business hub.

The City of Auburn with its scenic location and numerous economic, cultural, tourism, entertainment, and active lifestyle offerings is truly a great place to raise a family, live, work, and play. To learn more about the City, please visit www.auburn.ca.gov and www.exploreauburn.com as well as the many links to additional community information.

Local Government
The City of Auburn is a general law city that operates under the City Council/City Manager form of municipal government. Auburn operates off of a roughly $11 million dollar General Fund budget with a total budget of roughly $23 million. The City has 73 FTE employees who serve in the Fire, Police, Finance and Community Services Departments. In addition, Auburn manages its own Airport and Waste Water operations.

The Department
Founded in 1852 the Auburn Fire Department is a full service operation that responds to approximately 2,000 calls for assistance per year. Although the Department has three stations, one remains fully staffed which is located in historic Old Town Auburn. Currently, the Department has 3 Firefighters, 3 Engineers, 3 Captains, and 2 Battalion Chiefs. In addition the Department has 3 firefighters through the Safer Grant and a robust volunteer program. Auburn Fire runs off of a $2.2 million operating budget and has 11 vehicles in its rolling stock. For the past three years, fire operations have been under the Public Safety Departmental model with Fire and Police under the administrative control of a single Chief. With the announcement of the Public Safety Chief’s retirement, Auburn will revert back to a more traditional model with separate Fire and Police Departments upon the hiring a new Fire Chief.
The Position
The Fire Chief will be appointed by the City Manager who has worked as the Auburn City Manager for 13 years. His management style encourages creativity, innovation, accountability and strategic thinking as well as collaboration, community partnerships, teamwork, communication and transparency.

Under general administrative direction, the Fire Chief plans, directs, manages and oversees the activities and operations of the Fire Department including fire suppression, fire prevention, fire investigation, emergency medical services, disaster preparedness, hazardous materials response. The Fire Chief should be able to effectively coordinate assigned activities with other Departments and outside agencies, and provide highly complex administrative support to the City manager.

The Ideal Individual
The ideal candidate will be a strong leader, dedicated to the community and organization, with a proven ability to strategically place the Auburn Fire Department into a leadership position within the region.

The Fire Chief will be expected to facilitate a team oriented and collaborative work environment focused for the betterment of all City operations and the community. The Fire Chief should understand and subscribe to a high performance organizational framework, and have strong strategic planning skills, motivation skills, and an ability to lead by example. This position requires a seasoned veteran who can effectively develop relationships with professionals at the local, state and federal levels to ensure the City’s long-term fire safety.

Characteristics of the ideal individual include:
* Strong value driven leader with an open communication style.
* Comfortable working in a team oriented environment.
* Someone willing to become invested in the community, respecting its history while crafting a strategic future for the department.
* Be able to communicate the future vision to the Department as well as the community

Initial efforts will include:
* Creating the strategic framework to guide future operations and growth of the Department.
* Giving focus to a motived team of fire professionals.
* Working effectively with community groups, surrounding local, State and Federal agencies in order to provide a fire safe environment and wild land fire buffer between the Auburn State Recreation Area and City.
* Developing a vigorous fire fighter internship program.
* Creating processes for open, clear communications that stresses accountability at all levels.
* Pursue grant opportunities to expand wildland fire prevention efforts and equipment inventories.
* Develop clear administrative and operational policies for the Department.
EXPERIENCE AND EDUCATION
A Bachelor’s degree in Fire Science, Public Administration or closely related field is preferred. Executive experience in Fire Management may be substituted for education.
Eight years increasingly responsible experience in Firefighting and Fire Prevention work, including three years of management and administrative responsibility at the command level. Possession of a valid driver’s license with appropriate endorsements. Possession of Firefighter I, Firefighter II, and Fire Officer Certifications issues by the State of California. Possession of, or ability to obtain within two years from the date of appointment, a California State Fire Marshal’s Chief Officer Certification is highly desirable. Possession of appropriate, valid EMT and CPR certifications.

COMPENSATION
Salary - $103,000 - $175,000.
Participation in CALPERS - 2% at 50 if Classic Employee, 2.7% at 57 for PEPRA Plan. Employee pays entire employee obligation to plan, in addition to a 3% employer cost share.
CALPERS Health Insurance plans - City covers 80% of plan costs based on formula for employee & Dependents, medical, dental & vision.
Choice of Deferred Compensation Plans available with voluntary employee contribution.
Two to four weeks vacation leave annually, based upon years of employment with the City.
12 days of annual sick leave.
City paid Life Insurance - twice the annual base salary.

APPLICATION AND SELECTION PROCEDURE
Only the most qualified candidates in relation to the needs of the City of Auburn will be invited to participate in an evaluation process. Offers of employment are contingent upon successful completion of a comprehensive, job-related background investigation, reference checks, pre-employment medical examination and other appropriate requirements of the position. Possession of, or ability to obtain a Class C California Driver’s License is required.
For physical demands and working environment, please request a copy of the job specifications for details. To be considered for this excellent career opportunity please submit a City of Auburn Application for Employment, current resume and cover letter to:

Human Resources
City of Auburn
1225 Lincoln Way
Auburn, CA. 95603
or email to auburnhr@auburn.ca.gov

For an Application:
Visit the City of Auburn web site at www.auburn.ca.gov

Deadline for applications will be March 30th, 2018 at 5:00pm

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